

Minutes of the 13th Board of Governors (BoG) meeting held on dated 11th December, 2020 under the chairmanship of Dr. Lalit Sharma in respect of J. N. Government Engineering College, Sundernagar, District Mandi H.P under TEQIP-III project.

The 13th meeting of Board of Governors was held on 11th December, 2020, following members were present:

1. Dr. Suneel Verma, Joint Director (DTE)	Member
2. Sh. Jatinder Sharma	Member
3. Sh. Shiv Singh Sen	Member
4. Sh. Arun Kumar Sharma	Member
5. Prof. Rajeev Khanduja Head Mechanical Engineering	Member
6. Prof. Himanshu Monga, Head ECE	Member
7. Dr. Vedant Singh, Nodal Officer (SPIU, HP)	Special Invitee
8. Dr. Ajnesh Singh, TEQIP Cell	TEQIP Coordinator
9. Prof. S.P. Guleria, Director/Principal, JNGEC, SNR	Member Secretary

At the very outset, Dr. Lalit Sharma, Chairman BoG extended a warm welcome to all the members of the Board of Governors in 13th meeting of BoG under TEQIP-III project. Thereafter, the agenda items were discussed in detail and following decisions were taken:

BoG 13.1 Confirmation of minutes of the 12th meeting of Board of Governors held on 28th September, 2020.

The 12th meeting of Board of Governors was held on 28th September, 2020 under the chairmanship of Dr. Lalit Sharma. The minutes of the said meeting were circulated among all members of Board of Governors. Since no comments were received, therefore, the minutes were confirmed.

BOG 13.2 Action taken on the Minutes 12th meeting of Board of Governors held on 28th September, 2020.

Item No.	Decision taken in the meeting	Action taken	Decision taken
BOG: 12.3.1	Re-installation of curtailed funds to PLA due to satisfactory performance. The Board of Governors noted re-installation of curtailed funds to PLA due to satisfactory performance by JNGEC, Sundernagar.	Noted.	Noted.

BOG: 12.3.2	Status of funds utilized under TEQIP-III project. The Board of Governors noted the utilization of funds as per detail mentioned below: <table><tr><th>Sr. No.</th><th>Head</th><th>Funds Utilized (Amount in Rs.)</th></tr><tr><td>1.</td><td>Procurement</td><td>4,85,03,677</td></tr><tr><td>2.</td><td>Academic activities</td><td>2,69,56,185</td></tr><tr><td>3.</td><td>Incremental operating cost</td><td>21,78,217</td></tr><tr><td colspan="2">Total</td><td>₹ 7,76,38,079</td></tr></table>	Sr. No.	Head	Funds Utilized (Amount in Rs.)	1.	Procurement	4,85,03,677	2.	Academic activities	2,69,56,185	3.	Incremental operating cost	21,78,217	Total		₹ 7,76,38,079	Noted.	
Sr. No.	Head	Funds Utilized (Amount in Rs.)																
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2.	Academic activities	2,69,56,185																
3.	Incremental operating cost	21,78,217																
Total		₹ 7,76,38,079																
BOG: 12.3.3	Status of Procurement packages/plan under TEQIP-III project. The Board of Governors noted the utilization of funds under procurement of goods (machinery & equipments, books, LRs, furniture, software and other minor items).	Noted.	Noted.															
BOG: 12.3.4	Approval of GATE coaching 2021 for final and pre-final year students of this institution under TEQIP-III project. The Board of Governors approved GATE coaching 2021 amounting approximately Rs.50 lac for final and pre-final year students of this institution under TEQIP-III project. Also BOG directed the institute to take up the matter with SPIU, HP to speed up the process through e-Procurement portal or through QCBS (Quality Cost Based Selection) as per earlier guidelines so that GATE coaching can be provided to students timely.	The bid for GATE 2021 coaching was floated on GeM portal and in response to bid, 07 bidders participated. Queries has been raised from the bidders regarding some discrepancies.	Noted.															
BOG: 12.3.5	Approval of Employability Skill Training for pre-final year Students of this institution under TEQIP-III project. The Board of Governors approved Employability Skill Training 2020-21 amounting approximately Rs.12 lac for pre-final year Students of this institution under TEQIP-III project. Also BOG directed the institute to take up the matter with SPIU, HP to speed up the process through e-Procurement portal or through QCBS (Quality Cost Based Selection) as per earlier guidelines so that Employability Skill Training can be provided to students timely.	Employability skill training is not available on GeM portal.	Noted.															
BOG: 12.3.6	Approval of package for the purchase of 06 digital podiums for classrooms. The Boad of Governors approved the package amounting Rs. 15 lacs (approximate) for the purchase of 06 digital podiums for	Purchase order has been placed for the purchase of 06 digital podiums for	Noted.															

	classrooms/conference hall.	classrooms.																										
BOG: 12.3.7	<p>Proposals for the procurement of items for enhancing online teaching facilities.</p> <p>The Board of Governors approved procurement of following items to enhance online teaching facilities in the institute:</p> <table><tr><th>Sr. No.</th><th>Name of Item</th><th>Quantity</th><th>Unit price (Rs.)</th><th>Total</th></tr><tr><td>1.</td><td>Interactive writing pad (Graphic Tablet)</td><td>20</td><td>6,000/-</td><td>1,20,000/-</td></tr><tr><td>2.</td><td>Head Phones</td><td>50 nos</td><td>1000/-</td><td>50,000/-</td></tr><tr><td>3.</td><td>Scanners</td><td>06</td><td>10,000/-</td><td>60,000/-</td></tr><tr><td>4.</td><td>wireless classroom PA System /Voice Amplifier</td><td>12</td><td>5000/-</td><td>60,000/-</td></tr></table>	Sr. No.	Name of Item	Quantity	Unit price (Rs.)	Total	1.	Interactive writing pad (Graphic Tablet)	20	6,000/-	1,20,000/-	2.	Head Phones	50 nos	1000/-	50,000/-	3.	Scanners	06	10,000/-	60,000/-	4.	wireless classroom PA System /Voice Amplifier	12	5000/-	60,000/-	All 04 packages has been initiate on GeM portal.	N o t e d .
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BOG: 12.3.8	<p>Re-establishment of TEQIP-III cell.</p> <p>The Board of Governors approved the re-establishment of TEQIP-III cell as per detail mentioned below:</p> <table><tr><th>S. No</th><th>Name</th><th>Designatio n in the institution</th><th>Role</th></tr><tr><td>1</td><td>Prof. S.P. Guleria</td><td>Director/Pri ncipal</td><td>Institutional Project Director (IPD)</td></tr><tr><td>2</td><td>Dr. Ajnesh Singh</td><td>Assistant Professor, AS&H</td><td>Institutional Project Co-ordinator (IPC)</td></tr><tr><td>3</td><td>Sh. Jagdish Kumar, HP,F&AS</td><td>Deputy Controller</td><td>Nodal Officer (Finance)</td></tr><tr><td>4</td><td>Er Ankush Kapoor</td><td>Assistant Professor (ME)</td><td>Nodal Officer (Procurement)</td></tr><tr><td>5</td><td>Dr. Ritesh Kaundal</td><td>Assistant Professor (ME)</td><td>Nodal Officer (Academic)</td></tr></table>	S. No	Name	Designatio n in the institution	Role	1	Prof. S.P. Guleria	Director/Pri ncipal	Institutional Project Director (IPD)	2	Dr. Ajnesh Singh	Assistant Professor, AS&H	Institutional Project Co-ordinator (IPC)	3	Sh. Jagdish Kumar, HP,F&AS	Deputy Controller	Nodal Officer (Finance)	4	Er Ankush Kapoor	Assistant Professor (ME)	Nodal Officer (Procurement)	5	Dr. Ritesh Kaundal	Assistant Professor (ME)	Nodal Officer (Academic)	Noted.	Noted.	
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BOG: 12.3.9	<p>Re-constitution of Purchase Committee under TEQIP-III project.</p> <p>The Board of Governors approved the re-establishment Purchase</p>	Noted.	Noted.																									

	Committee under TEQIP-III project as per detail mentioned below:																				
	<table><thead><tr><th>Name & Designation</th><th>Role</th></tr></thead><tbody><tr><td>1. Dr. Rajeev Khanduja, Prof & Head Mechanical</td><td>Chairman</td></tr><tr><td>2. Prof. Himanshu Monga, Head ECE</td><td>Member</td></tr><tr><td>3. Dr. Ajnesh Singh, TEQIP Coordinator</td><td>Member</td></tr><tr><td>4. Sh. Jagdish Kumar, DC(F&A) &Nodal Officer Finance</td><td>Member</td></tr><tr><td>5. Indenter /OIC/HOD of concerned Department</td><td>Member</td></tr><tr><td>6. Sh. Jatinder Sharma, BOG Member</td><td>Member</td></tr><tr><td>7. Sh. Shiv Singh Sen, Village Salah, BOG Member</td><td>Member</td></tr><tr><td>8. Er. Ankush Kumar, AP ECE & Nodal Officer Procurement</td><td>Member</td></tr></tbody></table>	Name & Designation	Role	1. Dr. Rajeev Khanduja, Prof & Head Mechanical	Chairman	2. Prof. Himanshu Monga, Head ECE	Member	3. Dr. Ajnesh Singh, TEQIP Coordinator	Member	4. Sh. Jagdish Kumar, DC(F&A) &Nodal Officer Finance	Member	5. Indenter /OIC/HOD of concerned Department	Member	6. Sh. Jatinder Sharma, BOG Member	Member	7. Sh. Shiv Singh Sen, Village Salah, BOG Member	Member	8. Er. Ankush Kumar, AP ECE & Nodal Officer Procurement	Member		
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BOG: 12.3.1 0	<p>Approval of the procurement of items from Procurement/IOC head.</p> <p>The Board of Governors approved following items to be procured from Procurement/IOC head as per detail mentioned below:</p> <table><thead><tr><th>Sr. No.</th><th>Name of Item</th><th>Total Approximate Amount (Rs.)</th></tr></thead><tbody><tr><td>1.</td><td>Replacement of batteries of UPS</td><td>1,00,000/-</td></tr><tr><td>2.</td><td>Maintenance of Photocopier & printers</td><td>5,00,000/-</td></tr><tr><td>3.</td><td>Procurement of Water Coolers with RO</td><td>3,00,000/-</td></tr></tbody></table>	Sr. No.	Name of Item	Total Approximate Amount (Rs.)	1.	Replacement of batteries of UPS	1,00,000/-	2.	Maintenance of Photocopier & printers	5,00,000/-	3.	Procurement of Water Coolers with RO	3,00,000/-	01 packages has been initiated on GeM and others will be initiated very soon.	Noted.						
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BOG: 12.3.1 1	<p>Reimbursement of fee paid for course work & registration fee of Ph.D.</p> <p>The Board of Governors deferred the agenda item regarding reimbursement of fee paid for course work & registration fee of Ph.D.</p>	Noted.	Noted.																		
BOG: 12.4	Table items																				
BOG: 12.4.1	<p>Registration fee/membership fee of Professional Societies bodies.</p> <p>The Board of Governors approved the registration /membership fee to establish student chapter under Institute of Engineers, (India), ISTE, IEEE etc from TEQIP-III project.</p>	The committee has been formed to complete all the formalities regarding registration with professional bodies.	Noted.																		
BOG: 12.4.2	<p>Reimbursement of application/registration fee.</p> <p>The Board of Governors approved the reimbursement of GATE application/ registration fee paid for GATE-2021 by final year students from TEQIP-III on production of relevant documents.</p>	Noted.	Noted.																		
BOG: 12.4.3	<p>Install Audio System in Meeting Room.</p> <p>The Board of Governors approved the package amounting Rs. 50 Thousand for the installation of audio system in the meeting room.</p>	Purchase order has been issued.	Noted.																		

BOG: 13.3. New Items.**BOG: 13.3.1 Status of funds utilized under TEQIP-III project.**

The Board of Governors noted the utilization of funds as per detail mentioned below)

Sr. No.	Head	Funds Utilized (Amount in Rs.)
4.	Procurement	₹ 4,90,22,956.00
5.	Academic activities	₹ 2,71,36,738.00
6.	Incremental operating cost	₹ 22,65,898.00
Total		₹ 7,84,25,592.00

BOG: 13.3.2 Status of Procurement packages/plan under TEQIP-III project.

The Board of Governors noted the utilization of funds under procurement of goods (machinery & equipments, books, LRs, furniture, software and other minor items).

BOG: 13.3.3 Approval of New Procurement packages/plan under TEQIP-III project

The Board of Governors approved the following procurement packages:

Sr. No.	Department	Name of Package	Estimated cost (in Rs.)	Mode of Procurement
1.	Institute Facility	Furniture for classrooms	12,40,000.00	GeM/ e-procurement portal
2.		Computers for Computer Centre	35,00,000.00	
3.		Plagiarism Software for library	1,50,000.00	
4.		Antivirus for institution	1,00,000.00	
5.		Modernization of laboratories	8,23,640.00	
6.		Incubation & Start up Cell	8,75,000.00	
7.	ME	Tinkering Lab	7,00,000.00	
8.		Fluid Mechanics Lab	8,93,402.00	
9.		Heat Transfer Lab	10,00,262.00	
10.		CNC Trainer Lathe Machine (with necessary accessories)	6,50,000.00	
11.		CNC Trainer Mill Machine (with necessary accessories)	7,63,000.00	

12.	ECE	Microprocessor and Peripheral lab	3,00,000.00	
13.		Electrical Safety	1,00,000.00	
14.	Civil	Software Lab	29,38,200.00	

BoG 13.3.4 Approval of Sundry allowance to be paid to students for attending internship in Industry during academic session 2019-20.

The Board of Governors approved Rs. 10,80,000/- (expected) as sundry allowance to the 108 students of 4th year @250/- per day (maximum 40 days) who have attended industrial training/project in various industry/organization during academic session 2019-20 subject to production of documents under TEQIP-III project.

BoG 13.3.5 Reimbursement of registration fee to faculty for attending online webinars.

The Board of Governors approved the reimbursement of registration fee for Rs. 11800/- in favour of Er. Vivek Shrama, Assitant Professor, Textile Engineering Department of this institution who has attended online course organized by NITTTR Chandigarh before the last BoG approval date i.e. 17.08.2020 under TEQIP-III project as per detail mentioned below:

Sr. No.	Name of faculty	Name of Course	Date of training	Registration fee (Rs.)
1.	Er. Vivek Sharma, AP Textile Engg. Deptt.	Refresher course on Application of Nanoscience in Modern Day Research and Technology	05.06.2020 to 18.06.2020	11,800/-

The meeting ended with a vote of thanks to the chair.

Prof. S.P. Guleria
Director/Principal, Ex-officio Member
/Member Secretary BOG TEQIP-III

Dr. Lalit Sharma,
Chairman
BOG TEQIP-III